Microsoft 365

Compare Microsoft Account and Microsoft 365 Personal and Family Plans

Key Benefits		Platforms	Microsoft Account	Microsoft 365	
				Microsoft 365 Personal	Microsoft 365 Family
Usage			1 person	1 person	1 - 6 people
Cross-App Benefits	**Latest features and updates** Get access to premium features and the latest updates.	Windows 10 macOS Android iOS iPadOS Web ("all platforms")[1]		✔	✔
	Apps for all your devices Install the apps on all your devices and use on up to 5 devices at the same time.			✔	✔

	Subscription sharing Share all your subscription benefits with up to 5 other people.				✔
Apps	**Word** Create beautiful and engaging documents.	Windows 10 macOS		Premium	Premium
		iOS Android Web	✔	Access to premium features[2]	Access to premium features
	Excel Turn data into useful insights.	Windows 10 macOS		Premium	Premium
		iOS Android Web	✔	Access to premium features	Access to premium features
	PowerPoint	Windows 10 macOS		Premium	Premium

	Create, collaborate, and effectively present your ideas.	iOS Android Web	✔	Access to premium features	Access to premium features
Office Mobile Word, Excel, and PowerPoint in one mobile app.		iOS Android	✔	Access to premium features	Access to premium features
Microsoft Editor Get intelligent writing assistance anywhere you write.		Windows 10 macOS Web Microsoft Edge Extension Chrome Extension	✔	Access to premium features	Access to premium features
Outlook Email and calendar, together in one app. Works with Outlook.com, Gmail, Yahoo Mail, and more.		Windows 10 macOS		Premium	Premium
		iOS Android	✔	Access to premium features	Access to premium features
Outlook.com		Web	✔	Access to premium features	Access to premium features

Email service backed by enterprise-grade security (Outlook.com, Hotmail.com, Live.com).				
OneDrive Save your files and photos to OneDrive and access them from any device, anywhere.	Windows 10 macOS	Up to 5 GB	1 TB Access to premium features	Up to 6 TB 1 TB per person Access to premium features
	iOS Android Web	Up to 5 GB	1 TB Access to premium features	Up to 6 TB 1 TB per person Access to premium features
Microsoft Family Safety Protect the ones you love with digital and physical safety features.	iOS Android	✔	Access to premium features	Access to premium features
	Web	✔		
Microsoft Forms Create quizzes, polls, and surveys.	iOS Android Web	✔	Access to premium features	Access to premium features

	Microsoft To Do Whether you're at home or on the go you can access your task list and stay organized.	Windows 10 macOS iOS Android Web	✔		
	Microsoft Teams With Microsoft Teams, you can call, chat, and make plans – all in one app.	Windows 10 macOS iOS Android Web	✔	Access to premium features	Access to premium features
	Access Easily create database apps.	Windows 10		Premium	Premium
	Publisher[3] Publisher is the simple path to professional publications that make an impact.	Windows 10		Premium	Premium
Common features across Word, Excel, PowerPoint	**Real-time co-authoring** Edit together at the same time and see changes as they happen.	All platforms	✔	✔	✔

	Creative content Access hundreds of stock images, icons, videos, illustrations, and fonts to personalize your work.		✓	Access to additional premium content	Access to additional premium content
	Templates Access thousands of templates to help you jumpstart your project.		✓	Access to additional premium templates	Access to additional premium templates
	Dictation[4] Use your voice to quickly create documents, emails, notes, presentations, or even slide notes in Office.		✓	✓	✓
	Accessibility checker Run Accessibility checker to make sure your Microsoft Office content is easy for people of all abilities to read and edit.	Windows 10 macOS Web	✓	✓	✓
Word Features	Transform documents into webpages	Windows 10 macOS Web	✓	✓	✓
	Learning Tools (text spacing, syllables)[5]	Windows 10 macOS iPadOS Web	✓	✓	✓
	Microsoft Editor Pane	Windows 10 macOS Web	✓	✓	✓
			✓	Access to premium features	Access to premium features
	Read Aloud	Windows 10 macOS		✓	✓

Excel Features	Basic Data Types - Geography and Stocks	All platforms	✔	✔	✔
	Insert data from picture[6]	macOS iOS Android	✔	✔	✔
	Recommended Charts	Windows 10 macOS Web	✔	✔	✔
	PivotTables		✔	✔	✔
	Analyze Data (Ideas)			✔	✔
PowerPoint Features	Slide transitions and animations	All platforms	✔	✔	✔
	PowerPoint Designer			✔	✔
	Live Captions and Subtitles[7]	Windows 10 macOS Web		✔	✔
	Speaker Coach[8]	Windows 10 macOS iOS Android Web	Basic recommendations	Advanced recommendations	Advanced recommendations
OneNote Features	Share notebooks	Windows 10	✔	✔	✔

	Researcher[9]		✔	✔	✔
	Ink replay		✔	✔	✔
	Stickers		✔	✔	✔
	Local Notebooks[10]		✔	✔	✔
	Linked notes[11]		✔	✔	✔
	Math Assistant		✔	✔	✔
	Sort content across notebooks, sections, and pages		✔	✔	✔
	Important and To-Do tags	Windows 10 Web	✔	✔	✔
	Record audio notes, insert online videos, and add files		✔	✔	✔
	Web clipper[12]		✔	✔	✔
Microsoft Editor Features[13]	Multi-lingual support	Microsoft Edge Extension Chrome Extension	✔	✔	✔
	Multi-website support		✔	✔	✔

	Spelling	Windows 10 macOS Web Microsoft Edge Extension Chrome Extension	✔	✔	✔
	Basic grammar		✔	✔	✔
	Advanced grammar			✔	✔
	Clarity			✔	✔
	Conciseness			✔	✔
	Formal language			✔	✔
	Vocabulary			✔	✔
	Punctuation conventions			✔	✔
Outlook Features	Focused inbox	Windows 10 macOS Web	✔	✔	✔
	Reminders	Windows 10 macOS	✔	✔	✔
	Custom themes	Windows 10	✔	✔	✔

	Suggested replies	macOS iOS Android Web	✔	✔	✔
	Dark Mode	iOS Android	✔	✔	✔
Outlook.com Features	Email encryption	Web		✔	✔
	Forwarding prevention			✔	✔
	Email storage quota per person		15 GB	50 GB	50 GB
Access Features	Create and share apps	Windows 10		✔	✔
	Customized apps			✔	✔
	Integration with multiple data sources			✔	✔
Publisher Features	Templates	Windows 10		✔	✔
OneDrive Features	Automatic camera roll backup for iOS and Android	iOS Android	✔	✔	✔
	Offline folders for iOS and Android		✔	✔	✔

Feature	Platform			
Live Photos	iOS	✔	✔	✔
Windows PC folder backup	Windows 10	✔	✔	✔
Offline folders for Windows			✔	✔
Ransomware detection and recovery	All platforms		✔	✔
File restore			✔	✔
Expiring sharing links			✔	✔
Password-protected sharing links			✔	✔
Multi-page scanning			✔	✔
Increased sharing limit			✔	✔
File storage quota		5 GB	1 TB	1 TB per person (up to 6 TB total)
Personal Vault	Windows 10 iOS Android Web	<3 files	>3 files (up to storage quota)	>3 files (up to storage quota)

Microsoft Family Safety Features	Screen time limits (app and game limits, device limits, screen time requests, activity summaries)[14]	iOS Android	✔	✔	✔
	Content filters (app and game filters, web and search filters, content requests)[15]		✔	✔	✔
	Location sharing[16]		✔	✔	✔
	Saved places		✔	✔	✔
	Location alerts				✔
	Drive safety (reports and history)[17]				✔
Microsoft Forms Features[18]	Share by link or limit to specific people	iOS Android Web	✔	✔	✔
	Apply customizable themes		✔	✔	✔
	Create branching questions		✔	✔	✔
	Automatically generate reports and visualizations		✔	✔	✔

	Smart design recommendations		✔	✔	✔
	Export response data to Excel		✔	✔	✔
	Premium templates for Forms			✔	✔
	Create surveys, polls, and quizzes		200 responses	1,000 responses	1,000 responses
To Do Features	My Day smart suggestions	All platforms	✔	✔	✔
	Shared Lists		✔	✔	✔
	Due Dates and Reminders		✔	✔	✔
	Outlook Tasks integration		✔	✔	✔
	Support for multiple accounts		✔	✔	✔
	Customized backgrounds		✔	✔	✔
	iOS widgets	iOS	✔	✔	✔
	Group and 1:1 chats[19]	Windows 10	✔	✔	✔

Microsoft Teams Features	Join or schedule video calls	macOS iOS Android Web	✔	✔	✔
	Together Mode		✔	✔	✔
	All-day calling		✔	✔	✔
	Live reactions		✔	✔	✔
	Custom backgrounds		✔	✔	✔
	Meet Now		✔	✔	✔
	Polls		✔	✔	✔
	Share files (photos, videos, docs)		✔	✔	✔
	Convert chat into calls		✔	✔	✔
	Switch between work and personal accounts		✔	✔	✔
	30-hour video calling with up to 300 participants			✔	✔
	Dashboard	iOS	✔	✔	✔

	Personal and Assigned Tasks	Android	✔	✔	✔
	Shared Tasks		✔	✔	✔
	Chat into Task		✔	✔	✔
	Safe		✔	✔	✔
Skype Features	Skype to Skype voice and video calling for up to 50 people	All platforms	✔	✔	✔
	Meet Now		✔	✔	✔
	Together mode		✔	✔	✔
	60 Skype minutes per month to call mobile phones and landlines[20]			✔	✔
Support	Microsoft account support	All platforms	✔	✔	✔
	Product activation and setup support		✔	✔	✔
	Ongoing technical support for Windows 10 and Microsoft 365 apps[21]			✔	✔

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[1] "All platforms" means app or feature is available on Windows 10, macOS, Android, iOS, and iPadOS; otherwise, available platforms are listed.

[2] "Access to premium features" means you can install web and mobile apps for free and access extra features with a Microsoft 365 Personal or Family subscription.

[3] The most up-to-date version of Microsoft Publisher is always available with an Office 365 subscription. Publisher 2019 is the latest classic version of Publisher. It is a one-time purchase that does receive updates. Previous versions include Publisher 2016, Publisher 2013 and Publisher 2003.

[4] Dictation fully supports the following languages: Chinese (China), English (Canada), English (United Kingdom), English (United States), French (France), German (Germany), Italian (Italy), Spanish (Spain), and Spanish (Mexico). Visit Dictate in Microsoft 365 - Office Support for more information.

[5] Some Learning Tools features are not supported in all languages. For details, see Language support.

[6] Only the following character sets are supported: Bosnian, Croatian, Czech, Danish, Dutch, English, Finnish, French, German, Hungarian, Italian, Norwegian, Polish, Portuguese, Romanian, Serbian, Slovak, Slovenian, Spanish, Swedish, and Turkish.

[7] See Present with real-time, automatic captions or subtitles in PowerPoint - Office Support (microsoft.com) for list of supported languages.

[8] Speaker Coach is currently only available in English.

[9] OneNote Researcher is only available in the following languages: English, French, Italian, German, Spanish, and Japanese.

[10] OneNote for Windows 10 only supports cloud-based notebooks. If you prefer to store your notes on your computer's hard drive, you'll need to use OneNote 2016 for Windows. The OneNote for Windows 10 app won't be able to read your disk-based OneNote 2016 notebooks unless you move these notebooks to your free OneDrive account and then open them from that location.

[11] Available in OneNote 2016, 2013 or 2010 for Windows.

[12] OneNote web clipper works with most modern browsers.

[13] Microsoft Editor feature availability varies by language. See Editor's spelling, grammar, and refinement availability by language - Office Support (microsoft.com) for details.

[14] App and game limits are available on Windows, Xbox, and Android. Device limits are available for Windows and Xbox.

[15] Content filters work with Microsoft Edge on Windows 10, Xbox One, and Android; blocks other commonly used browsers.

[16] Location permissions must be active.

[17] Drive safety is available in Australia, Belgium, Brazil, Canada, Italy, Mexico, Spain, Switzerland, the United Kingdom, and the United States.

[18] Availability varies by language. See Languages supported by Microsoft Forms - Office Support for supported languages.

[19] Chatting via SMS is available in limited countries and will be made available to other geos on a rolling basis. See Learn more about chatting via SMS - Office Support (microsoft.com) for more detail.

[20] Skype account required. Excludes special, premium, and non-geographic numbers. Available in the following countries/regions - Both landlines and mobile phones: Canada, China, Guam, Hong Kong SAR, Japan, Puerto Rico, Singapore, Thailand, and the United States. Landlines only: Andorra, Argentina, Australia, Austria, Belgium, Brazil, Brunei, Bulgaria, Chile, Croatia, Colombia (excl. Lex), Costa Rica, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Guadeloupe, Hungary, Iceland, Indonesia (Jakarta), Ireland, Israel, Italy, Korea, Latvia, Lithuania, Luxembourg, Malaysia, Malta, Mexico, Morocco, Netherlands, New Zealand, Norway, Panama, Paraguay, Peru, Poland, Portugal, Romania, Russia, Slovakia, Slovenia, South Africa, Spain, Sweden, Switzerland, Taiwan, Turkey, United Kingdom, and Venezuela. Skype minutes are not included with Microsoft 365 in Algeria, Bahrain, China, Egypt, India, Korea, Kuwait, Lebanon, Libya, Morocco, Namibia, Pakistan, Qatar, Taiwan, Tunisia, and United Arab Emirates.

[21] Support hours vary by language.