

Power Automate: Power User 1 Day with Lab



WorkshopPLUS

Duration: 1 Day [Remote / Onsite]

Difficulty Level: 200 – Intermediate

Description

In this engagement, you will learn about Microsoft Power Automate (Flow Studio), part of the Microsoft Power Platform suite, and how it can help you create automated workflows between applications. We will explore the key features and many benefits to your organization.

Objectives

- Gain an understanding of how to work with Power Automate and the most-used triggers and actions.

Outcomes

- Create automated workflows
- Create several samples that can be reused

Methodology

Learn by example

You will work directly with a Microsoft professional and participate in group discussions to learn key concepts and information from both presentations and demonstrations.

Participate in group discussions and learn from presentations and demonstrations.

Hands-on

Use a ready environment for a hands-on experience.

You will have access to resources and labs for up to six months after the workshop.

Scope

This offering is scoped to include Microsoft Power Automate only.

Agenda

Day 1

- Module 1 – Introduction, overview
- Module 2 – Triggers, actions
- Module 3 - Intermediate topics
- Module 4 – Advanced topics

Delivery Outline

Requirements

<p>Participants</p> <ul style="list-style-type: none"> Power users and Business Developers <p>Skill requirements</p> <ul style="list-style-type: none"> Basic understanding of Office 365 and SharePoint Online <p>Time commitment</p> <ul style="list-style-type: none"> One full-day engagement with relevant roles 	<p>Delivery requirements</p> <ul style="list-style-type: none"> An Intel Core-i5-based PC USB port Microsoft/Windows Live ID to connect to the virtual environment 4 GB RAM 128 GB HDD Windows 7 SP1 or later Office 2013 Professional Plus Internet access with at least 1-Mbps bandwidth per participant
---	---

Education

Day 1	Module 1 – Introduction, overview	<ul style="list-style-type: none"> Brief administration overview, fundamentals, templates, connectors, run history
Day 1	Module 2 – Triggers, actions	<ul style="list-style-type: none"> Common triggers, flow button, Outlook, SharePoint, Recurrence, basic action, etc.
Day 1	Module 3 - Intermediate topics	<ul style="list-style-type: none"> Standard Action, approval, lookup in SharePoint and filter, create Items in SharePoint, send email (and with options and html), etc.
Day 1	Module 4 – Advanced topics	<ul style="list-style-type: none"> Microsoft forms and flow, flow and PowerApps together, Error handling, export & import flow-packed

For more information: Contact your Microsoft Representative for more details.