



Setting up Slide Transitions

Quick Reference Guide



Bring Your Presentations to Life with Seamless Slide Transitions

Slide transitions in PowerPoint add a polished, professional touch to your presentation by creating smooth movement between slides. To apply transitions, go to the Transitions tab, choose a transition style, and adjust the effect options and timing as needed. You can apply different transitions to individual slides or use the same one throughout for consistency. For automated presentations, transitions can also be timed to advance slides without manual clicks. Whether you're presenting live or recording a video, using transitions effectively can improve flow and keep your audience engaged.

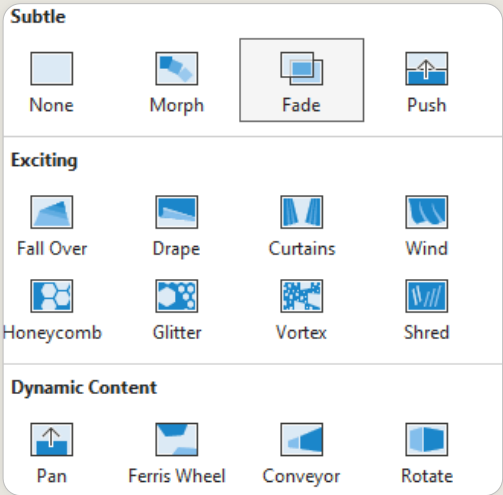
Access Transitions

Open View tab > Slide Sorter > Open Transitions tab.



Choose Transition

Select the drop down to view all the transition options available.



Preview Transition

Select the Preview button to see your slide transition selections in action.

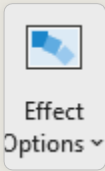


Apply to all slides

Hold **Ctrl** key → Select multiple slides → Apply transition.

Customise Transition Effects

Change direction (e.g. from top, bottom, left, right). Option change based on transitions.



Control Transitions

Choose to start transitions either on a mouse click or automatically after the last action. You can also add a time delay between transitions.

Note: *If both options are selected, the transitions will happen at the same time when the first option is triggered.*

Advance Slide

☒ On Mouse Click

☐ After: 00:00.00

Incorporate Sound

Integrate sound effects with transitions and specify the duration for which sounds will be audible.

Sound: [No Sound]

Duration: 00.50

Apply To All