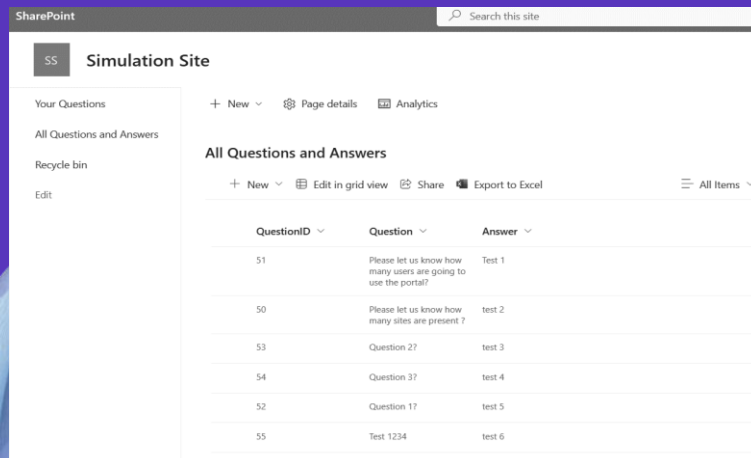


# Supplier Q&A Agent

## Solution Overview

The Dynamic Q&A solution supports procurement sourcing managers by accelerating the competitive bid Q&A process, key capabilities include:

- Enabling real-time Q&A between suppliers and business owners; maintains anonymity and eliminates biases.
- Automating tasks related to compiling, following-up, formatting and removal of supplier identifiable information.
- Promotes transparency and centralizes all responses into one location.



Preview

## Business Use Case

The RfX (Request for Proposal/Quote/Information) process between the procurement team and suppliers is lengthy and inefficient; the Q&A process takes 9 hours on average to manage. Currently, the sourcing team manually downloads questions from suppliers, aggregates them in Excel, shares the file with business owners for answers, and then uploads responses into an external tool. The process is cumbersome and lacks supplier follow-up capability and relies heavily on sourcing support to modify supplier questions such as removing duplicate questions or removing supplier names which could lead to data integrity risks.

## Benefits

- **Standardized/Centralized UI:** Integrates business, procurement, and suppliers in one UX in real-time eliminating wait time. Accessibility features ensure usability for all
- **Compliance and Security:** Improved compliance due to increased data integrity
- **Efficiency Gains:** Business decisions are made faster, as supplier bids are more refined eliminating the need for follow-up questions/meetings

## Key Results

**3.6K hours**

Annual time savings

**\$400K**

Annual cost savings

## Technology

- Office 365
- Power Automate
- SharePoint

## Time taken

Launched in 2 months